



The City of TROY

Planning & Community Development

P.O. Box 549 · 301 Charles W. Meeks Avenue · Troy, Alabama 36081

Phone: 334.670.6058 · Fax: 334.670.6078

UNRELATED OCCUPANCY COMPLAINT FORM

Complete all of the following required fields (the City does not investigate anonymous, unsigned, and/or incomplete complaints):

Complainant

Name: _____

Address: _____

Email: _____ Phone: _____

Location of Alleged Violation

Address: _____

Personal knowledge of Alleged Violation:

(Personal knowledge includes, but is not limited to: verbal admission by occupant or owner, observation, discussions with occupant(s). Personal knowledge does not include hearsay or other anecdotal information)

Possible Witnesses

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

Name: _____ Address: _____ Phone: _____

Certification of Complainant

This form is to be used to notify the City that an address may be occupied in violation of Section 5.21, Section 5.22, and/or Section 5.277 of the Troy Zoning Ordinance, as amended, relating to the use of a single dwelling unit other than as a residence of a single family as defined in this Ordinance. Should the investigation find there is a prosecutable violation, the information provided will become public record. If the case is brought to a trial, the complainant/witness[es] may be subpoenaed to testify.

By signing and submitting this form the complainant swears, under penalty of perjury, that the information provided herein is true and correct. All complaints will be reviewed and investigated by the appropriate department. In order to prosecute these types of cases, the complainant is the City's best witness; therefore, you will be asked to testify as a witness in court.

I HAVE REVIEWED, COMPLETED, & AGREE TO ALL SUBMITTAL CONDITIONS AND AM ABLE AND AGREE TO TESTIFY AS A WITNESS.

Signature: _____ Date: _____

PLEASE SUBMIT A SIGNED ELECTRONIC COPY OR HARD COPY OF THIS FORM AND ALL NECESSARY SUPPORTING MATERIALS TO:

City of Troy Planning & Zoning Administrator
PO Box 549, 306 E. Academy Street, Troy, Alabama 36081
planning@troyal.gov