



**JOB ANNOUNCEMENT
CITY OF TROY, AL
INTERNAL/EXTERNAL**

CLASSIFICATION TITLE: FIREFIGHTER I

FLSA DESIGNATION: NON-EXEMPT, CLASSIFIED

OPENING DATE:

CLOSING DATE:

PAY RATE: F07-01

SUMMARY DESCRIPTION:

The purpose of this classification is to perform as a team member technical and specialized work functions association with preparing for and responding to fire, rescue, and disaster emergency calls, with protecting life and property, and supporting fire safety, prevention, and equipment maintenance activities.

REPRESENTATIVE DUTIES:

The following duties are typical for this classification. Incumbents may not perform all of the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Ensures all safety equipment is functional; recognizes that safety is the first priority.
2. Responds to emergency calls involving fires, medical, hazardous materials, vehicle accidents, and emergency situations with a company; evaluates scene upon arrival; directs traffic and control crowds.
3. Performs fire fighting and life rescue duties, including: responding to various emergencies; conducting fire suppression functions; search and rescue operations, administering first aid and emergency medical treatment; providing basic life support operations.
4. Participates in fire safety and prevention programs, including fire drills, station tours, presentations to the general public; pre-incident surveys and inspections, and developing pre-fire plans and drawing layouts of commercial structures.
5. Trains on basic firefighting, streets and numbers, hydrant locations, business locations, hydraulics and Fire Department equipment on an on-going basis to maintain peak condition and response ability.
6. Performs general maintenance work in the upkeep of the Fire Department property, including cleaning and maintenance tasks in and around assigned station; assists with maintenance of apparatus and equipment.
7. Monitors and communicates effectively and coherently over radio channels; exchanges information with department employees.
8. Performs related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

- Knowledge of the street system, physical layout, and principal buildings of Troy, Alabama, or ability to require this knowledge rapidly.
- Knowledge of occupational hazards and standard safety practices.
- Knowledge internal departmental policies and procedures.
- Knowledge of mechanical principles, operational techniques and application of firefighting and basic life support equipment.
- Knowledge of federal, state and local laws, codes and regulations related to areas of assignment.
- Ability to work non-standard hours, weekends, and holidays.
- Ability to read and interpret documents such as safety rules, operation and maintenance instructions, procedure manuals, etc.
- Ability to learn a wide variety of firefighting duties and methods, including the operation of firefighting apparatus, equipment and tools.
- Ability to understand and follow oral and written instructions.
- Ability to write routine reports and correspondence.
- Ability to perform strenuous tasks under adverse conditions and in hazardous environments.
- Ability to remain calm and carry out emergency operations while facing the risk of serious personal injury or death.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to establish and maintain effective working relationships with those contacted in the course of work.

MINIMUM QUALIFICATIONS

Any combination of education and experience that would likely provide the required knowledge and abilities is qualifying. A typical way to obtain the knowledge and abilities would be:

- A. High school diploma from an accredited school or GED.
- B. Must be at least 18 years old.
- C. Must possess a valid Alabama Driver's License and a good driving record.
- D. Subsequent to job offer, must submit to and pass a pre-employment physical, and drug and alcohol screening.
- E. Subsequent to job offer, position subject to satisfactory background check.
- F. Must meet minimum standard requirement set forth by the Alabama Firefighters' Personnel Standards and Education Commission.
- G. Must meet the requirements for license EMT Basic from the Alabama Emergency Medical Services prior to permanent employment or a period not exceeding 18 months after the date of employment.
- H. Must hold certification of Fire fighter I within 12 months of hire date.

MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL FUNCTIONS:

The following requirements are normal for this classification. Specific requirements may not apply to all positions within this classification, but are determined by the normal requirements for the particular position.

Essential Physical Abilities
Work is typically performed while intermittently sitting, standing, stooping, bending or crouching. This position required heavy work involving exerting over 100 pounds of force on a regular basis. The employee uses tools and equipment requiring a high degree of dexterity.
Supervisory Control
The Lieutenant of Fire Department assigns work in terms of general instructions. The Captain of Fire Department spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the final results.
Guidelines
Guidelines include Municipal ordinances, City of Troy Personnel Policies and Procedures, benefits policies and procedures, the Risk Management Manual, and the City of Troy Core Values, Fire Department SOPs, and State and Federal Law. These guidelines are generally clear and specific, but may require some interpretation in application.
Complexity
The work consists of maintenance related duties. The ability to adhere to federal, state, and local requirements and code contribute to the complexity of this position.
Scope & Effect
The purpose of this position is to Provide Fire Fighting and EMS service. Success in this position contributes to the Awareness of local, state, and federal laws and to the safety of life and property. Success in this position results in greater effectiveness of the Fire Department processes and services.
Personal Contacts
Contacts are typically with members of other Fire Department agencies, other emergency service providers, and members of the general public.
Purpose of Contacts
Contacts are typically to give or exchange information, resolve problems, and provide services.
Work Environment
The work is typically performed in a Fire Apparatus and outdoors. The employee is exposed to Fire noise, dust, dirt, grease, machinery with moving parts, irritating chemicals, occasional cold and inclement weather. The work requires the use of specialized Fire Fighting equipment.
Supervision Exercised
None

NOTE:

Statements included in this description are intended to be representative of the duties and responsibilities of this job and are not to be interpreted as being all inclusive. The employee may be assigned other duties that are not specifically included. This job may also require meetings outside of normal business hours or work on weekends and evenings. Required traveling by auto for training or job assessments.

Successful applicant is required to pass physical examination and pre-employment drug & alcohol screening. Position subject to satisfactory background check.

IF YOU BELIEVE THAT YOU ARE QUALIFIED FOR THIS POSITION AND WOULD LIKE TO COMPLETE AN APPLICATION, BLANK APPLICATIONS ARE AVAILABLE FROM:

City of Troy Department of Human Resources
City Hall
301 Charles W. Meeks Avenue
Troy, AL 36081

RESUMES WILL NOT SUBSTITUTE FOR AN APPLICATION. APPLICATIONS WILL REMAIN ON FILE THROUGH THE END OF THE CALENDAR YEAR.

The City of Troy is an Equal Opportunity Employer.