



REQUEST FOR UTILITY DEPOSIT REFUND

(A current Driver's License and Social Security Number is required for all applicants)

The City of Troy is committed to ensuring that your information is secure. In order to prevent unauthorized access or disclosure, we have put in place suitable physical, electronic, and managerial procedures to safeguard and secure the information we collect.

A residential or mobile homeowner who completes this form shall be entitled to the return of his/her deposit provided that timely and full payment was made for each and every utility bill in the consecutive 12-month period immediately preceding the filing of this written request.

BELIEVING THAT I HAVE NOT BEEN DELINQUENT IN PAYMENT TO THE CITY AS STATED ABOVE, I REQUEST THAT MY DEPOSIT BE RETURNED TO ME. BY CHECKING ONE OF THE BOXES BELOW, I ELECT TO HAVE MY REFUND:

☐ MAILED IN THE FORM OF A CHECK

☐ APPLIED TO MY ACCOUNT

(PLEASE PRINT)

Name on the Account: _____

Account Number: _____

Service Address: _____

Contact Phone Number: _____

Signature: _____ Date: _____

THIS SPACE RESERVED FOR OFFICE USE ONLY

Eligible? ☐ Yes ☐ No

Request received by: ☐ Office ☐ Mail ☐ Fax ☐ Email: _____

Deposit to be returned: Electric: \$ _____ Water: \$ _____

Refund processed by: _____ Date: _____