



P.O. Box 549 · 301 Charles W. Meeks Avenue · Troy, Alabama 36081  
Phone: 334.566.0177 · Fax: 334.670.6004

### TIER 1 HOME OCCUPATION AFFIDAVIT OF COMPLIANCE

I/we, \_\_\_\_\_, the owner(s) of the business,  
\_\_\_\_\_, located at \_\_\_\_\_,  
\_\_\_\_\_, do hereby attest that:

1. I/we have applied for a Business License to operate a Tier 1 Home Occupation.
2. I/we affirm that the Home Occupation that I/we plan to operate will comply with all applicable federal, state, county, and city laws, regulations, ordinances, zoning and licensing requirements.
3. I/we understand that I/we must comply with the following Home Occupation Rules per Section 6.24 of the Troy Zoning Ordinance:
  - a. The City Clerk, zoning administrator, building official, revenue officer, and/or a person designated by the City Council, shall have the right to enter and inspect the dwelling for compliance purposes following advance notice to the property owner.
  - b. No article or service shall be sold, offered, or performed which must be performed on the property outside of structures complying with the provisions of this Ordinance.
  - c. There shall be no outside display or storage of materials, goods, supplies, or equipment used in the home occupation; nor shall there be any sign advertising the home occupation. No advertising display signs shall be permitted. No commercial telephone directory listing, newspaper, or local or city directory, radio, television, website, social media, billboard, or any other electronic or written advertising shall be used to advertise the location of a home occupation to the general public.
  - d. The operation of a home occupation shall not involve any potentially dangerous or deadly weapons of any kind, including but not limited to knives, firearms, or air guns.
  - e. The appearance of the dwelling unit shall not be altered, nor shall the home occupation be conducted in any way that would cause the premises to differ from its residential character and that of the immediate neighborhood.
  - f. No more than one home occupation shall be approved in any residential dwelling unit.
  - g. The operation of a home occupation shall not create any nuisance, including, but not limited to excessive traffic, on-street parking, noise, vibration, glare, odor, fumes, dust, heat, fire hazards, electrical interference or fluctuation in line voltage, and shall have no effect or impact upon the physical and natural amenities of the neighborhood or affect the residents' ability to maintain the quiet enjoyment of their homes, property, streets, and neighborhood.
  - h. Any grant of approval for a home occupation shall be deemed a privilege and requires the continual compliance with all rules, regulations and conditions applied to the approval.
  - i. A home occupation shall not include a furniture upholstery, retail store, repair shop, health clinic, hospital, barbershop, beauty parlor, tearoom, animal daycare and/or hospital, chiropractic clinics, fortune telling establishments, automobile washing or detailing, or other similar activity as determined by the Board of Adjustment. The on-site repair of vehicles shall be prohibited as a home occupation.
4. I/we, further, understand that I/we must comply with the following Tier 1 Home Occupation regulations per Section 6.241 of the Troy Zoning Ordinance:
  - a. The business license shall be valid only for this home occupation, this operator at this location;
  - b. This home occupation approval shall be void if the license is allowed to lapse, or is revoked, discontinued, abandoned, or lost for any reason;
  - c. The business operator shall obtain a 5 lb. ABC type fire extinguisher (Area covered by fire extinguisher will have 2A3A-30BC designation per National Fire Code-10.);
  - d. Any work conducted in the home (i.e. bookkeeping, etc.) shall be confined to the principal building and/or structure;
  - e. No advertising material shall indicate the business hours, address and/or physical location of the business;
  - f. Tier 1 home occupations shall be restricted such that there shall not, at any time, be more than two clients (who are not members of the resident family) on the premises for any reason related to such home occupation. Instruction of music, art, dancing and similar activities shall be limited to a maximum of two students at a time, and any noise created by the activity shall not be detectable outside the premises;

- g. No more than twenty-five (25) percent of total gross floor area of the dwelling unit shall be used in the conduct of the home occupation;
- h. Accessory buildings and/or structures shall not be used for home occupations;
- i. Any business-related equipment or materials must be kept inside the home;
- j. The existing dwelling unit shall not be enlarged to accommodate the home occupation; nor shall any accessory structure be built for the purpose of operating the home occupation;
- k. No business-related vehicles shall be parked at the home;
- l. Only residents of the home shall engage in business activity at the home;
- m. No employees or employee vehicles (who are not residents of the home) shall be allowed at the home;
- n. No traffic shall be generated by the home occupation in greater volumes than would normally be expected in a residential area. Any need for parking generated by the home occupation shall be met off the street and shall not be located in the required front yard;
- o. The approval of a qualifying tier 1 home occupation and/or issuance of a business license to a contractor, who performs work at other locations, shall not constitute permission to store materials, tools, vehicles, or construction equipment at the home;
- p. If business-related materials or equipment are delivered to the home, there shall be no more than two deliveries per week and the delivery vehicle shall have no more than a single axle with six wheels;
- q. There shall be no signs or advertisements on the property, including on the mailbox;
- r. The activity carried on, as a home occupation shall be limited to the hours between 7:00 a.m. and 9:00 p.m.;
- s. The business operator shall be responsible for observing any private covenants which may impact the home occupation;
- t. The business operator shall fully comply with any other restriction and/or requirement as may be considered appropriate by the zoning administrative official, City Clerk, or the Board of Adjustment; and
- u. Violation of any of the aforementioned conditions or complaints from property owners in the neighborhood of the business could not only result in revocation of the tier 1 home occupation approval but, also, prosecution for violating the Zoning Ordinance, if warranted.

I/we agree to operate my/our business in compliance with said standards and requirements. Furthermore, I/we agree to pay for all City costs incurred in the enforcement of these provisions, including attorneys' fees, if I/we are found to be operating a business in violation of the Troy Municipal Code or other City ordinance or regulation. I/we understand that if I/we do not feel my/our business can operate in compliance with said standards and requirements, I/we may apply for a Tier 2 or Tier 3 Home Occupation, per Section 6.241 of the City of Troy Zoning Ordinance.

Business Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Legal Name of Business: \_\_\_\_\_

Business Location (street address): \_\_\_\_\_

Contact Phone: \_\_\_\_\_ Email: \_\_\_\_\_

STATE OF ALABAMA  
COUNTY OF PIKE

I, the undersigned authority, a Notary Public, in and for said County, in said State, hereby certify that the foregoing affidavit was sworn and subscribed before me by \_\_\_\_\_, who is personally known to me or has produced a valid driver's license as identification, acknowledged before me on this day that being informed of the contents of the instrument, they executed the same voluntarily on the day the same bears date.

Given under my hand and official seal, this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Notary Public Signature

\_\_\_\_\_  
Date Commission Expires

THIS AREA FOR MUNICIPAL USE ONLY		
ID # _____	APPROVED BY CITY CLERK: _____	DATE: _____
ZONING: _____	APPROVED BY ZONING ADMIN: _____	DATE: _____