



# The City of TROY

## PLANNING & ZONING DEPARTMENT

P.O. Box 549 · 301 Charles W. Meeks Avenue · Troy, Alabama 36081

Phone: 334.670.6058 · Fax: 334.670.6078

### Application for Zoning Approval – Off-Site Sign

Physical Address of Sign(s): \_\_\_\_\_ Zoning District: \_\_\_\_\_

Applicant Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Contact Number: \_\_\_\_\_ Contact Email: \_\_\_\_\_

Application Type: ☐ New Off-Site Sign ☐ Painting, Repair, or Maintenance of Existing Off-Site Sign ☐ Other: \_\_\_\_\_

#### PROPOSED NEW OFF-SITE SIGNAGE

( ☐ check if applicable )

Height: \_\_\_\_\_ Area: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ SF

Illumination: ☐ External ☐ Internal ☐ Both ☐ Internal - Digital ☐ None Number if sign sides: \_\_\_\_\_

*Please note that internal illumination or internal-digital off-site signs require a variance from the Troy Board of Adjustment.*

What is the distance to the next closest off-site sign from the proposed off-site sign? \_\_\_\_\_

Setbacks from closest edge of proposed off-site sign: Front: \_\_\_\_\_ FT Side closest to side lot line: \_\_\_\_\_ FT Rear: \_\_\_\_\_ FT

*Signs shall be placed no closer to the street right-of-way line than one-half (1/2) the minimum authorized front yard depth and shall conform to all other yard and height requirements of the district in which said sign is located. Where two (2) or more off-site signs are along the frontage of a single street or highway, they shall not be less than 1,000 feet apart.*

#### EXISTING OFF-SITE SIGNAGE AT LOCATION

( ☐ check if applicable )

Is the existing off-site sign going to be removed? ☐ Yes from site ☐ Yes from foundation ☐ Yes from pole ☐ No

Height: \_\_\_\_\_ Area: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ SF

*Where two (2) or more off-site signs are along the frontage of a single street or highway, they shall not be less than 1,000 feet apart.*

#### PAINTING, REPAIR, OR MAINTENANCE OF EXISTING OFF-SITE SIGN

( ☐ check if applicable )

Will there be any alterations made to the existing off-site sign, as described above? ☐ No ☐ Yes, please note changes below.

Height: \_\_\_\_\_ Area: \_\_\_\_\_ x \_\_\_\_\_ = \_\_\_\_\_ SF

Illumination: ☐ External ☐ Internal ☐ Both ☐ Internal - Digital ☐ None Number if sign sides: \_\_\_\_\_

What is the distance to the next closest off-site sign from the altered off-site sign? \_\_\_\_\_

Setbacks from closest edge of altered off-site sign: Front: \_\_\_\_\_ FT Side closest to side lot line: \_\_\_\_\_ FT Rear: \_\_\_\_\_ FT

*Signs shall be placed no closer to the street right-of-way line than one-half (1/2) the minimum authorized front yard depth and shall conform to all other yard and height requirements of the district in which said sign is located. Where two (2) or more off-site signs are along the frontage of a single street or highway, they shall not be less than 1,000 feet apart. Only simple face changes and routine maintenance are allowed for non-conforming signs. If the cabinet or pole is altered, removed, or changed for any reason, the sign must come into conformance with the Zoning Ordinance.*

#### COMMENTS

**DRAWINGS OF ALL PROPOSED NEW OR ALTERED SIGNS MUST BE ATTACHED TO THIS APPLICATION SHOWING DESIGN, LOCATION, AND DIMENSIONS. A SITE PLAN MUST ALSO BE ATTACHED SHOWING THE LOCATION OF THE SIGNAGE ON THE LOT WITH SETBACKS.**

Please refer to Section 6.21 of the Troy Zoning Ordinance for detailed Sign Regulations. Zoning Approval is required before application and issuance of any building or electrical permits, but does not constitute approval of such permit. Applicant is responsible for obtaining all required permits and approvals before installation. *I, the applicant, by signing below, certify that all of the above facts and all attachments hereto are true and correct, to the best of my knowledge. I understand that any incorrect information may void this zoning approval.*

Signature of Applicant \_\_\_\_\_ Date: \_\_\_\_\_

#### THIS AREA TO BE COMPLETED BY THE PLANNING & ZONING ADMINISTRATOR

Zoning: \_\_\_\_\_ Board of Adjustment Approval Required: ☐ No ☐ Yes Date of Board Approval: \_\_\_\_\_

Approved by: \_\_\_\_\_ Date: \_\_\_\_\_