



**JOB ANNOUNCEMENT
CITY OF TROY, AL
EXTERNAL**

CLASSIFICATION TITLE: ENVIRONMENTAL SERVICES-OPERATOR III

FLSA DESIGNATION: NON-EXEMPT, CLASSIFIED

OPENING DATE: February 19, 2020

CLOSING DATE: February 25, 2020

PAY RATE: SKILL LEVEL S9-01

SUMMARY DESCRIPTION:

Under general supervision, operates a variety of motorized maintenance and construction equipment in the maintenance and repair of business and residential streets and alley; performs street sweeping, excavating, grading, trenching, loading and related heavy equipment operations; performs a wide variety of skilled and semi-skilled manual work; maintains equipment in proper operating condition.

REPRESENTATIVE DUTIES:

The following duties are typical for this classification. Incumbents may not perform all the listed duties and/or may be required to perform additional or different duties from those set forth below to address business needs and changing business practices.

1. Transport and operate a variety of motorized maintenance construction equipment such as street sweeper, knuckle boom, backhoe, dozer, roller, loader, and dump truck in the maintenance and repair of business and residential streets and alleys.
2. Operate an automated and semi-automated garbage truck and dump trucks.
3. Maintain the safe working condition of all equipment; conduct pre-trip and required periodic inspections of equipment; perform minor repairs on equipment and promptly report the need for major repairs to the supervisor.
4. Ensure that a traffic control safety zone is set up and all job sites are coned off for safety of workers and the general public; performs other checks to ensure job sites are safe.
5. Operate a variety of equipment to maintain the rights-of-way, including lawnmowers, weed-eaters, edger's, tractors, blowers, and other landscaping equipment.
6. Operate street sweeper to clean, maintain, and clear debris from business districts, alleys, and residential district streets; dispose of waste collected at designated dump stops.
7. Operates backhoe and or excavator to dig, shape or slope ditches for proper drainage; load trucks; and lay plastic, metal or concrete pipe.
8. Performs general drainage maintenance and lays pipe and unload various items; operates forklift to load and unload various items; operates excavator for demolition and building roads
9. Operates small tractors to edge curbs and sidewalks, cut grass, pull drags, finish work with a box blade, trench water, sweep roads and sidewalks.
10. Perform manual work using power tools or hand tools including concrete saw, chain saw, compactor, jackhammer, drills, and saws.
11. Performs masonry/concrete work laying block and brick to proper elevations for drainage inlet; pouring sidewalks; forming head walls; pouring footings; and pouring slabs.

12. Performs general labor patching asphalt; using jack hammers and chain saws; maintaining equipment; hauling dirt; filling potholes with asphalt; and directing traffic.
13. Sets up traffic control, laying out signs and cones, for low and high traffic conditions, as needed in accordance with the Manual of Uniform Traffic Control Devices (MUTCD).
14. Operates a variety of machinery and/or equipment to include rubber tire loaders, small tractors, backhoes, bucket trucks and bulldozers.
15. Utilizes a variety of tools and/or sets of tools such as shovel, rakes, brooms, jack hammer, concrete saw, pumps and power saws.
16. Assists other departments for special events.
17. Provide assistance during natural disasters.
18. Disposes of solid waste.
19. Performs other duties as assigned.
20. Perform heavy and semi-skilled construction maintenance and labor work when not operating regularly assigned equipment.
21. Utilize proper safety precautions related to all work performed.
22. Maintain a variety of basic records and logs; provide mileage and other data to supervisor, as required.
23. Perform related duties as required.

QUALIFICATIONS

The following generally describes the knowledge and ability required to enter the job and/or be learned within a short period of time in order to successfully perform the assigned duties.

- Must have a valid Alabama Class A CDL Driver's License or obtain one during the six-month probation period.
- Knowledge of operation and maintenance of a variety of motorized maintenance and construction equipment.
- Knowledge of practices, methods, and materials used in construction and maintenance work.
- Knowledge of traffic laws related to the operation of trucks, street sweepers, and heavy equipment.
- Knowledge of principles and practices of routine and preventative maintenance of construction equipment.
- Knowledge of principles and procedures of record keeping.
- Knowledge of the occupational hazards and standard safety practices.
- Knowledge of the geography and street system of the City.
- Ability to operate a variety of construction equipment safely and productively in traffic.
- Ability to perform a variety of semi-skilled and skilled construction and maintenance tasks.
- Ability to operate and maintain hand and power tools in a safe and efficient manner.
- Ability to perform heavy manual labor.
- Ability to perform a variety of manual tasks for extended periods of time and in unfavorable weather conditions.
- Ability to load, haul, collect and dispose of materials, debris, and trash.
- Ability to operate a two-way radio and headset.
- Ability to read and interpret basic blueprints, diagrams, and maps.
- Ability to work independently in the absence of supervision.
- Ability to understand and follow oral and written instructions.
- Ability to communicate clearly and concisely, both orally and in writing.
- Ability to be available to work nights, weekends, stand-by and emergency call-ins.
- Ability to establish and maintain effective working relationships with those contacted in the course of work.

MINIMUM QUALIFICATIONS

- A. High school diploma or GED.
- B. Minimum three years of increasingly responsible experience in a job-related field, or an equivalent combination of education, training and experience that provides the required knowledge, skills and abilities.
- B. Possession of a valid Commercial Driver's License (CDL), Class A.
- C. Must have a good driving record.
- D. Subsequent to job offer, must submit to and pass a pre-employment physical, and drug and alcohol screening.
- E. Subsequent to job offer, position subject to satisfactory background check.

MINIMUM REQUIREMENTS TO PERFORM ESSENTIAL FUNCTIONS:

The following requirements are normal for this classification. Specific requirements may not apply to all positions within this classification but are determined by the normal requirements for the position.

Essential Physical Abilities
The incumbent is regularly required to sit; drive trucks; see clearly, including peripheral vision; and/or use hands to finger, handle or feel objects; bend body downward and forward, requiring full use of the lower extremities and back muscles; standing for long periods of time; reach with hands and arms; Ability to sustain repetitive motion including substantial movements (motions) of the wrist, hands, and/or fingers; sufficient ability to hear as to perceive the nature of sounds at normal speaking levels with or without correction. Ability to receive detailed information through oral communication, and to make the discrimination in sound; read and write; walk; visual acuity sufficient to effectively operate standard office equipment; ability to read and write reports, correspondence, instructions, drawings, etc.; Ability to speak sufficient to express or exchange ideas by means of the spoken word including those activities in which they must convey detailed or important spoken instructions to other workers accurately, loudly, or quickly and to operate motor vehicles and/or heavy equipment, by both day and night; mental acuity sufficient to make rational decisions through sound logic and deductive processes; occasionally lift or carry heavy objects between 50-100 pounds; and grasp, hold and toss objects.
Supervisory Control
The supervisor assigns work in terms of general instructions. The supervisor spot-checks completed work for compliance with procedures, accuracy, and the nature and propriety of the results.
Guidelines
Guidelines include City of Troy Personnel Policies and procedures, benefits policies and procedures, the Risk Management Manual, and the City of Troy Core Values. These guidelines are generally clear and specific but may require some interpretation in application.
Complexity
The work consists of semi-skilled and skilled manual labor. The operation of heavy equipment, environmental extremities, and ability to follow safety procedures contributes to the complexity of this position.
Scope & Effect
The purpose of this position is to provide support to the Environmental Services Director and

to act under his supervision. Success in this position results in greater effectiveness of the Environmental Services' processes and services.
Personal Contacts
Contacts are typically with employees, co-workers, and members of the general public.
Purpose of Contacts
Contacts are typically to resolve problems and provide services.
Work Environment
Work is performed in a truck and in the field exposing employee to high and low temperatures; strong odors; dirt, dust and fumes, and in an outdoor environment with exposure to varying weather conditions; possibly bodily injury from moving mechanical parts of equipment, tools, machinery, or other vehicles in traffic situations. Work exposes employee to vibrations from the operation of equipment, high noise levels, flying debris and hazards associated with operating equipment in heat and humidity. Protective equipment is required such as safety vest, rubber boots, safety glasses, earplugs, seat belts, rain suits, etc. The incumbent's working conditions are typically moderately loud to very loud.
Supervision Exercised
Environmental Services Worker I & II, Environmental Services Operator I & II

NOTE:

Statements included in this description are intended to be representative of the duties and responsibilities of this job and are not to be interpreted as being all inclusive. The employee may be assigned other duties that are not specifically included. This job may also require meetings outside of normal business hours or work on weekends and evenings. Required traveling by auto for training or job assessments.

IF YOU BELIEVE THAT YOU ARE QUALIFIED FOR THIS POSITION AND WOULD LIKE TO COMPLETE AN APPLICATION, BLANK APPLICATIONS ARE AVAILABLE FROM:

**HUMAN RESOURCES DEPARTMENT
301 CHARLES W. MEEKS AVE.
TROY, AL 36081**

**Alabama State Employment Service/Career Center
1023 South Brundidge Street
Troy, Alabama 36081**

RESUMES WILL NOT SUBSTITUTE FOR AN APPLICATION. APPLICATIONS WILL REMAIN ON FILE 6 MONTHS FROM CLOSING DATE.

The City of Troy is an Equal Opportunity Employer.